**Missouri Shores Domestic Violence Center**

**Crisis Phone Weekend Volunteer Job Description**

The Mission of Missouri Shores Domestic Violence Center is to protect victims and serve survivors of domestic violence and sexual assault, and to prevent such violence by enhancing education and awareness in our communities. Missouri Shores is in search of crisis phone weekend volunteers. This is a volunteer position and includes a $100 stipend for each on-call weekend. Weekends are flexible and volunteers sign up for the weekends that work for them; staff does not assign weekends to volunteers.

**Responsibilities of Crisis Phone Weekend Volunteers:**

* Provide on-call services to individuals from 5:00 p.m. Friday until 8:00 a.m. Monday
* Answer all phone calls on the crisis phone in a respectful, judgment-free manner
* Respond to the emergency room or law enforcement as requested
* Complete all intake paperwork with clients checking in over the weekend
* Room checks Saturday and Sunday evening to see if clients need anything
* Take notes regarding any calls or interactions and update full-time staff
* Weekend volunteers are **not** expected to make big decisions about resident policy violations or other incidents

This position reports directly to the Client Services Supervisor. Experience working with individuals who have gone through trauma preferred but not required. Training in crisis response and intervention, domestic violence, and sexual assault provided to all new weekend volunteers. Volunteerism dependent on successful completion of a background check. Volunteers are greatly appreciated for allowing staff a break during the weekend.

If you are interested in becoming a Crisis Phone Weekend Volunteer, please contact Shelby Bergeson, Client Services Supervisor by email or phone. [domestic@missourishores.com](mailto:domestic@missourishores.com) 605-224-0256